

Campus Safety Policies



Contents

University of Phoenix Community Notifications



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- Did the suspect use drugs or intoxicants to perpetrate the crime?
- Did the incident occur while the victim was unconscious, physically helpless, or unaware that it was occurring?
- Were there other aggravating circumstances or signs of predatory behavior that may constitute a serious or ongoing threat?

To facilitate a prompt determination regarding the issuance of a Timely Warning, all CSAs are directed to immediately report Clery Act crimes to the Security Operations Center (SOC) at (866) 992-3301. SOC personnel are available 24/7/365. The SOC also works with appropriate local law enforcement agencies to ensure these agencies inform UOPX when they learn of a reported incident which may necessitate a Timely Warning.

In the event of an emergency, always call 9-1-1 first.

The Clery Compliance Officer, with assistance from Corporate Security, the SOC, and designated Campus Safety Coordinators, is responsible for making a Timely Warning using the aforementioned criteria guided by a "Timely Warning Matrix" (see Appendix C). If the Timely Warning criteria are met, the Clery Compliance Officer will draft a notice using a template as soon as pertinent information is available. Timely Warnings are generally distributed via posters inreW*hBT/F9 11.04 Tf1 0 0 1 72.024 681.07 Tm0.7





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- Visual alerts No formal sign-up or opt-in required. Visit UOPX homepages, message boards, or student website.
 - o News releases
 - o Electronic alerts via intranet and internet

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Monitoring and Enforcement

If any individual does not comply with this policy or if UOPX determines that any actions were inappropriate or inconsistent with the law, or any UOPX policy, standard, or guideline, UOPX may take corrective action against students, faculty, and staff. This can include termination and appropriate actions as described in the student, faculty, and staff handbooks or similar governing guides.

If UOPX determines individuals are or have been engaged in criminal activity, UOPX may refer this matter to law enforcement and provide any related documentation to assist in prosecution.

Maintenance of Emergency Contact Information

Students, faculty, and staff are responsible for having current and accurate information on file with UOPX to ensure they receive notifications from the emergency notification system. UOPX does not assume responsibility for incorrect contact information on file. Incorrect contact information may result





Campus Alerts

There are circumstances for issuance of a notice that is broader than the minimum Clery Act requirements of a Timely Warning or Emergency Mass Notification (EMN), and UOPX will issue a "Campus Alert" when deemed appropriate. For instance, the Security Operations Center (SOC), Corporate Security Department, Clery Compliance Officer, or any Campus Safety Coordinator may choose to issue a Campus Alert via phone, email, text, or push notification (through the Phoenix Safe app) to notify the campus community of a situation. The content of a Campus Alert may vary depending on the type of incident reported, circumstance, and the location of the occurrence.

Examples of a Campus Alert include location closings or delayed openings, significant systems/network outages, recurring non-Clery Act crimes, or other important information that must be disseminated to the University or segments of its population guickly.

The decision to close or modify the operating hours of a location is at the discretion of the campus director, senior management, or their designee. All closings or delayed opening decisions must be reported to the SOC as soon as possible. The SOC will then send a campus alert to the appropriate recipients according to the impacted location. The content of these notifications will follow templates developed by the SOC. Alerts regarding location closings or delayed openings will only be sent during the hours of 7:00 AM to 9:00 PM local time (campus directors may contact the SOC at any time to schedule these alerts).

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Date/time of incident (per reporting party): on XX/XX/20XX at XX:XX	
Date/time incident reported to CSA: on XX/XX/20XX at XX:XX	
s it a Clery Act crime? Yes No	
f yes, proceed. If no, review for possible Emergency Notification or Campus Alert.	
Гуре of Clery Act crime:	
Location of crime:	
On Clery geography? Yes No	
Factors to consider when determining a serious a continuing threat to the campus community:	
a. Is the suspect(s) identified? Yes No	
b. Are there multiple suspects? Yes No	
c. The suspect(s) is a: Student Employee 3 rd Party	
d. The victim is a: Student Employee 3 rd Party	
e. Has the suspect(s) been arrested? Yes No	
a. If yes, is suspect(s) still in custody? Yes No N/A	
f. Does the suspect have a student or employee conduct record that increases concern? Yes	No
g. Does the suspect have a criminal record that increases concern? Yes No Unknown	
h. Has the campus issued a BOLO or DNA notice on the suspect? Yes No	
i. Was a weapon used or threatened by the suspect? Yes No	
a. If yes, what was the weapon?	
j. Was a weapon used or threatened by the victim? Yes No	
a. If yes, what was the weapon?	
k. Did the suspect use/abuse a substance? Yes No	
a. If yes, what was the substance?	

