

College of Doctoral Studies Dissertation Committee Roles
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Dissertation Phase 1: Prospectus

Phase 1 culminates with DOC/714S (Symposium). During the course, students are guided by an ACCESS Faculty to create a research prospectus that outlines a research problem relevant to their program of study and to identify an appropriate research method and design. The selected prospectus topic and problem must align with the student's program and the proposed methodology must be feasible, but the topic and methodology may be revised during Phase 2.

The following webpages, located in CDS Central, provides further information on Phase 1 and developing the prospectus:

[Dissertation Phase 1](#)

[Dissertation Criteria Assessment](#)

The Dissertation Criteria Assessment (DCA) tool 9 (o)1.1 (o)-5.4 (n).4 (i)-1.9 (o)1.1 (o)-5.4O()T5.5 (he D)t-8 8 (e)12.3 (n C)

The précis details a research problem relevant to their program of study and identifies an appropriate research method and design. The Dissertation Guide includes detailed information on the development of the précis and includes a template for this document:

[CDS Dissertation Guide](#) (see pag.016 of the 2015-2016 CDS Dissertation Guide) [\(see pag.016 of the 2015-2016 CDS Dissertation Guide\)](#)



Dissertation Phase 5: IRB, Dissertation, Oral Defense, and FDE

This final phase in the doctoral journey includes four stages; Institutional Review Board (IRB), Dissertation (Quality Review Final – QRF), Oral Defense, and Final Dissertation Editing (FDE). The discussion that follows describes each of these four stages.

IRB

The Institutional Review Board (IRB) performs an ethical review of all proposed research studies to

within Tk20 to the Additional Attachments section located directly below the main attachment upload. An approved dissertation indicates that issues within the proposal assessment have been corrected and that the dissertation is either acceptable as is or requires only minor revisions.

Tk20 includes both QRF and Oral Defense tabs (for class effective 9/24/2019). The dissertation should be uploaded to Phase 5 Submission, which is the QRF review, and the student should notify the committee of the submission. The dissertation should not be uploaded to the Oral Defense option. The student and Chair should monitor the progress of the committee assessments in Tk20 and when all three approvals are completed. Once the student submits to Tk20, the student should schedule the Oral Defense. Committee reviews in Tk20 should be completed within six days of the submission being made to Tk20.

The Dissertation Criteria Assessment (DCA) tool includes the criteria for evaluating the dissertation:



CDS Dissertation Phase Courses and Deliverables at a Quick Glance

Dissertation Phase 1

- x BUS/EDD/DHA/700 (8 weeks)
 - x LDR/711A (8 weeks)
 - x RES/709 (8 weeks)
 - x DOC/714S (8 weeks) Deliverable: Prospectus ← Checkpoint Phase Deliverable
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Dissertation Phase 2

- x RES/724 (8 weeks)
 - x RES/710 (8 weeks)
 - x Program Content Requirement Course (8 weeks)
 - x Program Content Elective Course (8 weeks)
 - x DOC/715 (8 weeks) we>J 0 T2.6 7077C BT 0.17 13.se
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Current Program Version 2020

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